

## TMET IT Online Safety Policy

### Disclaimer – Template Policy

This is a template policy. Academies must not delete or amend the content of this policy, other than adding information to the sections highlighted yellow. Once updated, academies must read and implement this policy within their school.  
Please delete this disclaimer once updated.

Policy Monitoring, Evaluation and Review

Version:	
Date created:	



## 1.2. Scope

## 1.3. Roles and Responsibilities

Role	Key Responsibilities
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Parents/carers







## 4. Managing IT and Communication Systems

### 4.1. Internet access, security (including virus protection) and filtering

## 4.2. Network management (user access, backup)





#### 4.5.1. Emailing Personal, Sensitive, Confidential or Classified Information

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4.6. School website / Teaching School / SCITT

4.7. Cloud Environments

4.8. Home Learning Systems (please refer to the TMET Acceptable Use for Home Learning Policy)

4.9.3. Parents

4.10. CCTV





#### 6.1.1. Pupils' use of personal devices

Add information regarding whether the school supports Bring Your OWN Device (BYOD) or not. Include details as to whether pupils are invited to bring mobile phones or personally-owned devices,

[Redacted]

[Redacted]

[Redacted]

#### 6.1.2. Staff use of personal devices

(Add information as necessary)

The device is accessed with an school owned account

The device is accessed with a personal account

### 6.3. Digital images and video



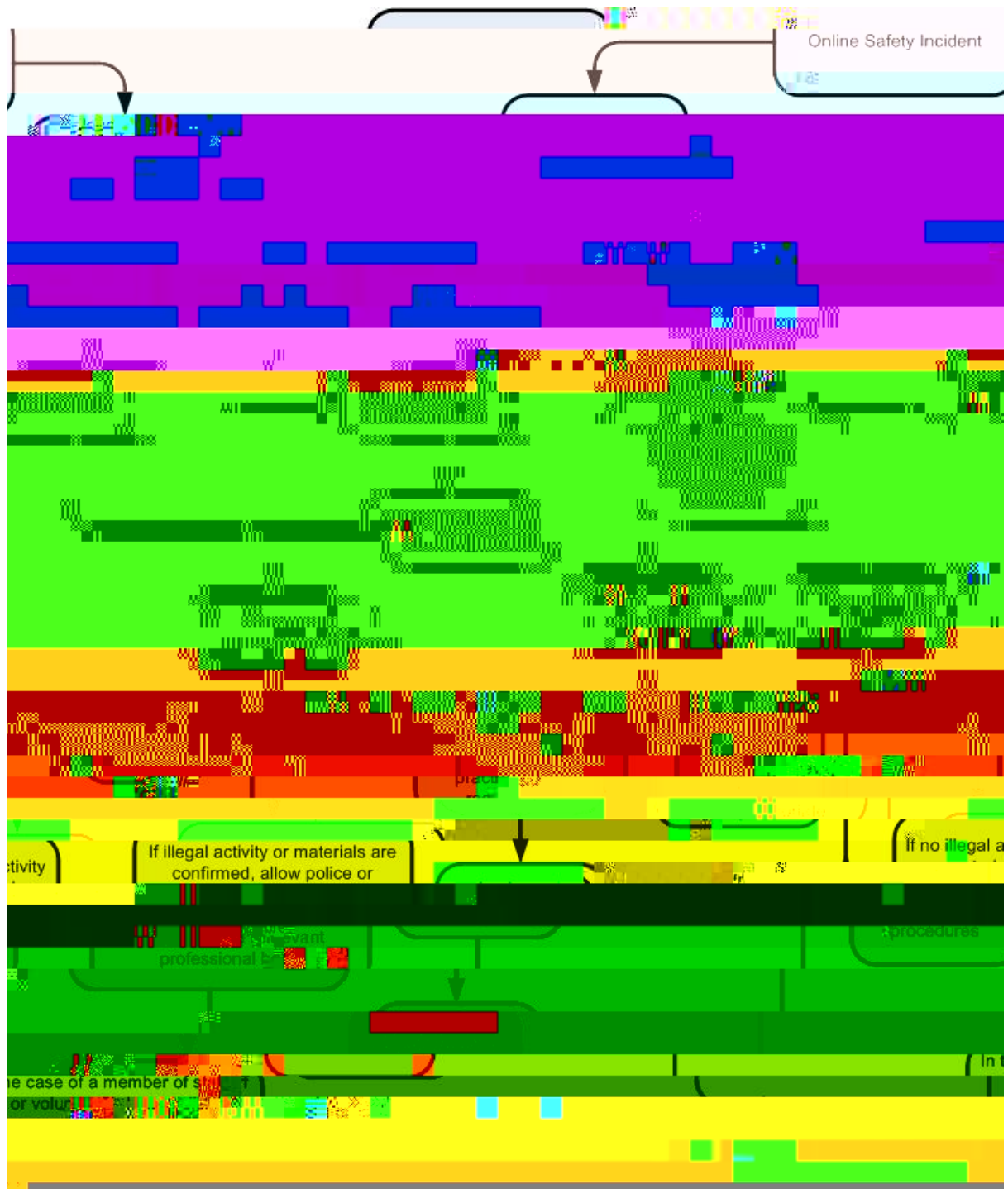
## 8. Social Media - Protecting Professional Identity

## 9. Online Safety Infringements & Sanctions

### 9.1. Unsuitable / inappropriate activities

User Actions					
	[Shaded]	[Shaded]	[Shaded]	[Shaded]	
	[Shaded]	[Shaded]	[Shaded]	[Shaded]	






9.4. School / Teaching School / SCITT / Trust Offices Actions & Sanctions  
Students/Pupils Incidents







## Appendix 1 - Online Safety Infringements and Sanctions







Child abuse images found

immediately suspended

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